

MEDI-CAL UPDATE

**Inpatient Services
Bulletin 352**

**Billing and Policy
Inpatient Services Bulletin 352**

February 2004

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Articles with related Part 1 Manual Replacement Pages may be found in the "Program and Eligibility" bulletin. Articles with related Part 2 Manual Replacement Pages may be found in the "Billing and Policy" bulletin. The Medi-Cal Update may not always contain a "Billing and Policy" section.



Medi-Cal Billing Seminars for 2004!

Attend!

the most comprehensive Medi-Cal training! Become an expert biller and receive reimbursement quickly! Reduce Medi-Cal denials! New and experienced billers will learn how to complete claims accurately.

Changes that occurred in 2003 may affect your billing practice. Bring your problems to our door! We'll show you how to resolve outstanding claims in the Claims Assistance Room. If you have problem claims and have not received reimbursement, our regional representatives will personally help you resolve those claims.

Plan!

to attend a Medi-Cal seminar in 2004! Medi-Cal will host conference-style seminars at a location near you.

Ontario April 8, 2004

Ontario Convention Center
2000 Convention Center Way
Ontario, CA 91764
(909) 937-3000
www.ontariocc.com

Long Beach May 13, 2004

Long Beach Convention Center
300 East Ocean Boulevard
Long Beach, CA 90802
(562) 436-3636
www.longbeachcc.com

Inpatient & Outpatient Services

Basic Biller Classes

Aid Codes*, UB-92 Claim Form Completion, Prior Authorization (Inpatient and Outpatient Services), Recipient Eligibility, Timeliness and Claims Follow-Up

Advanced Biller Classes

Fraud and Abuse Training, Health Insurance Portability and Accountability Act (HIPAA), Medi-Cal Common Denials, Medi-Cal Online, Medicare/Medi-Cal Crossover Claims, Pathology, Share of Cost (SOC)

Specialty Classes

California Children's Services (CCS) 101, CCS Emergency Services*, CCS Other Health Coverage (OHC)*, CCS UB-92 Claim Form Completion, Child Health and Disability Prevention (CHDP) Gateway Program

***indicates new class**

*Register for
Seminars by calling
1-800-541-5555*

Arrive at 8:30 a.m., obtain a schedule and plan your day! Classes are in a modular format and are usually fifty minutes long. Providers can choose to attend any class they wish. To view a complete 2004 schedule, visit the Provider Relations Organization (PRO) Web site at <http://pro.medi-cal.ca.gov> or call the Telephone Service Center (TSC) at 1-800-541-5555.

If an interpreter for the hearing impaired or a listening device is required, please call EDS at 1-800-541-5555 10 days in advance of the seminar.

Mental Health Plan Point of Authorization Directory Updates

The *Mental Health Plan Point of Authorization Directory* contact information for Mono, San Bernardino, San Luis Obispo, Santa Clara, Shasta, Sierra and Siskiyou counties has been updated. Address and telephone number changes in the following chart are bolded and underlined.

| County and Address | Phone Number | Fax Number |
|---|--|--|
| MONO | | |
| Mono County Mental Health Department P.O. Box 2619 Old Mammoth Road Mammoth Lakes, CA 93546-2619 | (760) <u>924-1740</u> | (760) <u>924-1741</u> |
| SAN BERNARDINO | | |
| San Bernardino County Mental Health Department P.O. Box 2610 San Bernardino, CA 92406-2610 | (909) <u>421-9253</u> | (909) <u>873-4441</u> |
| SAN LUIS OBISPO | | |
| San Luis Obispo County Mental Health Department 2178 Johnson Avenue San Luis Obispo, CA 93401-4535 | (805) <u>781-4768</u> <u>(805) 781-4706</u> <u>Notification</u> | (805) <u>781-1177</u> |
| SANTA CLARA | | |
| Santa Clara County Mental Health Department <u>650 South Bascom Avenue, Room 30</u> San Jose, CA 95128- <u>2601</u> | (408) <u>793-5893</u> (888) 728-4264 | (408) 885-6117 (408) <u>279-0806</u> |
| SHASTA | | |
| Shasta County Mental Health Department 2640 Breslaur Way Redding, CA 96001-4246 | (530) <u>245-6884</u> | (530) 225-5977 |
| SIERRA | | |
| <u>Placer County Mental Health</u> <u>11716 Enterprise Drive</u> Auburn, CA 95603-2703 | (530) <u>886-5440</u> | (530) <u>886-5499</u> |
| SISKIYOU | | |
| Siskiyou County Behavioral Health 2060 Campus Drive Yreka, CA 96097-3321 | (530) <u>841-4763</u> (800) 452-3669 Evenings | (530) 841-4781 |

These changes are reflected on manual replacement pages inp ment pln 4 thru 7 (Part 2).

Inpatient Mental Health Services New Prefix Code for TAR Control Numbers

When requesting prior authorization for certain psychiatric inpatient hospital service admissions, providers must complete a *Treatment Authorization Request* (TAR) form, *Request for Mental Health Stay in Hospital* (TAR form 18-3). This form uses a TAR Control Number (TCN), a unique, pre-imprinted number that includes the prefix “92.” Medi-Cal research shows that these unique TCNs will soon be exhausted. When this occurs, a new prefix “89” will replace “92” on the TAR form 18-3.

The updated information is reflected on manual replacement page inp ment 11 (Part 2).

Instructions for Manual Replacement Pages

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Part 2

Remove and replace: inp ment 11/12
 inp ment pln 3 thru 8
 tar field 1/2 *

* Pages updated/corrected due to ongoing provider manual revisions.